

# **Forward Plan**

## **Forward Plan - August 2020 to November 2020**

**Denise Park, Chief Executive.**

**Democratic Services**

**Tel: 01254 585321**

# FORWARD PLAN

## Forward Plan - August 2020 to November 2020

**The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.**

**This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.**

### **Forward plan**

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 13<sup>th</sup> August 2020. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

### **What is a key decision?**

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period August 2020 to November 2020.

The Executive Board consists of the following Portfolios.

**Leader**  
**Adult Services and Prevention**  
**Children Young People and Education**  
**Environmental Services**  
**Public Health and Wellbeing**  
**Digital and Customer Services**  
**Growth and Development**  
**Finance and Governance**

**Councillor Mohammed Khan**  
**Councillor Mustafa Desai**  
**Councillor Maureen Bateson**  
**Councillor Jim Smith**  
**Councillor Damian Talbot**  
**Councillor Qesir Mahmood**  
**Councillor Phil Riley**  
**Councillor Andy Kay**

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

**2020**

13th August, 10th September, 8th October, 12th November, 10th December

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

**Denise Park**  
**Chief Executive**

# Leader

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Lancashire Enterprise Partnership - Change in</b>					
Date of Entry	Lancashire Enterprise Partnership	None			
<b>April 2019</b>					
Date for Decision					
<b>11 Apr 2019</b>			<b>Contact Officer</b>		
Portfolios Affected			Martin Kelly		
<b>Executive Member for Growth and Development Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Adult Services and Prevention

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Government Reforms to Adult Social Care</b>					
Date of Entry	The Executive Board is asked to note legislative changes which affect Adult Social Care. This includes implications of the Care Act 2014 and the pending Social Care Green paper.	Consultation will take place with a range of stakeholders.	Sayyed Osman  <b>Contact Officer</b>		The Government green paper on Adult Social Care has been promised since 2018 and has been delayed.
<b>August 2018</b>					
Date for Decision					
<b>Not before 10th Oct</b>					
Portfolios Affected					
<b>Executive Member for Adult Services and Prevention</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Presentation of the Homelessness and</b>					
Date of Entry	To present and adopt the newly written Homelessness and Rough Sleeping Strategy 2019/2024.	Consultation with internal and external partners throughout the period of the review of the previous strategy.	Sayyed Osman  Contact Officer - Steve Richards <b>Contact Officer</b>		
<b>January 2019</b>					
Date for Decision					
<b>10 Sep 2020</b>					
Portfolios Affected					
<b>Executive Member for Digital and Customer Services</b>					
Wards Affected					

<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				



# Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Government reforms to Education to comply</b>					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jayne Ivory		Standing item - catch all
<b>August 2018</b>					
Date for Decision					
<b>Not before 10th Oct</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected			<b>Contact Officer</b>		
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Policy and practice amendments in</b>					
Date of Entry	The Executive Board will be asked to note a range of legislative and funding changes which may impact on SEND services particularly and may require changes within services to ensure the department is	Consultation will take place with a wide range of stakeholders	Jayne Ivory		
<b>August 2018</b>					
Date for Decision					
<b>Not before 10th Oct</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected			<b>Contact Officer</b>		
<b>All Wards</b>					

	compliant.				
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Quarter 2 Fostering Report</b>					
Date of Entry	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services	Any comments and observations will be fed back in to the service to inform on going prevention of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	The reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services.  Alyson Hanson Pam Price - contact officer		This report will be constructed in accordance with regulatory guidelines.
<b>August 2018</b>					
Date for Decision					
<b>13 Feb 2020</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information which is likely to reveal the identity of an individual.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Government reforms to Children's Social Care</b>					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Head of services for Children's Services: Janette Clarke - Strategic Head of Social Care Imran Akuji - Head of Adolescent Services Joanne Stewart - Head of Early Help & Support Alyson Hanson <b>Contact Officer</b>		<ul style="list-style-type: none"> <li>- Regional Adoption Agency and Adoption Reforms</li> <li>- Adoption Scorecards</li> <li>- Family Justice Review</li> <li>- Working Together to Safeguard Children</li> <li>- Ministry of Justice, Youth Justice Board, YOT Changes</li> <li>- Inspection Changes</li> <li>- Improvement Board Recommendations</li> <li>- Children and Families Act 2014</li> <li>- Early Years Foundation Stag Framework 2014</li> <li>- Pupil Premium</li> <li>- Counter Terrorism and Security Act</li> <li>- Health and Social Care Act 2012</li> <li>- Child Care Regulation Reforms</li> <li>- Early Years funding/placements</li> </ul>
<b>August 2018</b>					
Date for Decision					
<b>Not before 10th Oct</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Adoption Annual Report</b>					
Date of Entry <b>August 2018</b>	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services.  Pamela Price <b>Contact Officer</b>		The 6 monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance.  Standing item
Date for Decision <b>Not before 11th Jun</b>					
Portfolios Affected <b>Executive Member for Children, Young People and Education</b>					
Wards Affected <b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Statutory Transfer of Sites for Conversion of</b>					
Date of Entry <b>August 2018</b>	Approve the transfer of school land to Academy Trusts	Consultations will be undertaken in accordance with the Statutory Provisions, internal consultation will be via the Asset Management Group.	Carol Grimshaw  <b>Contact Officer</b>		Standing item
Date for Decision <b>Not before 10th Oct</b>					
Portfolios Affected <b>Executive Member for Children, Young People</b>					

<b>and Education</b>		Ward members will be informed via formal correspondence.			
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Adoption Bi-Annual Report</b>					
Date of Entry	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services.  Pamela Price Service Lead Placements		
<b>November 2019</b>					
Date for Decision					
<b>13 Feb 2020</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
<b>Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
			<b>Contact Officer</b>		
			Pamela Price, Ailsa Smith		

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments			
<b>School Holiday Pattern for Community and</b>								
Date of Entry <b>January 2020</b>	The Executive Board is asked to agree to the recommended school holiday pattern	Consultation will take place during the Spring Term 2020. Schools, governors and teacher associations will be contacted and asked for their views.	Andrew Hutchinson andrew.hutchinson@blackburn.gov.uk					
Date for Decision <b>11 Jun 2020</b>						<b>Contact Officer</b>		
Portfolios Affected <b>Executive Member for Children, Young People and Education</b>			Claresse Brazendale, Andrew Hutchinson, Justine Westwell					
Wards Affected <b>All Wards</b>								
<b>Exempt Information?</b>								
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>			No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Q3 Fostering Report Oct-Dec 2019</b>					
Date of Entry <b>May 2020</b>	Q3 Fostering Report	None			
Date for Decision <b>11 Jun 2020</b>					
Portfolios Affected <b>Executive Member for Children, Young People and Education</b>			Pamela Price, Ailsa Smith		
<b>Young People and</b>					

<b>Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				



# Environmental Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Contracts for the treatment, recycling</b>					
Date of Entry	<p>A number of contracts and agreements are concluding, with the Council recognising that they need to procure solutions for the future.</p> <p>Work on procuring suitable solutions for waste being landfilled, treated and recycled as necessary.</p>	<p>Disposal and recycling of municipal waste is a statutory function. Market testing and procurement has taken place with potential providers, with the recycling service and also residual waste treatment and processing being tendered during 2019, for a 2020 commencement.</p>	<p>Tony Watson</p> <p><b>Contact Officer</b></p>		
<b>August 2018</b>					
Date for Decision					
<b>12 Dec 2019</b>					
Portfolios Affected					
<b>Executive Member for Environmental Services</b>					
Wards Affected					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information relating to the financial or business affairs of any particular person				

# Public Health and Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Local Authority Declaration on Healthy</b>					
Date of Entry		None			
Date for Decision					
<b>9 Jul 2020</b>			<b>Contact Officer</b>		
Portfolios Affected			Ailsa Smith		
Wards Affected					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Digital and Customer Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Procurement of Digital Customer Portal</b>					
Date of Entry	To seek approval to add the Digital Customer Portal scheme to the capital programme and award contract to successful supplier, after tender process. The Digital Customer Portal will enable further customer facing services and process to be digitised, reducing operational costs.	Internal stakeholder consultation throughout the project.	Paul Fleming, Director of Digital & Business		
<b>September 2019</b>					
Date for Decision			<b>Contact Officer</b>		
<b>9 Jan 2020</b>					
Portfolios Affected			Peter Hughes		
<b>Executive Member for Digital and Customer Services</b>					
<b>Digital and Customer Services</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

# Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Development of Projects and Initiatives</b>					
Date of Entry	To develop new projects and initiatives to aid the delivery of key Council priorities such as Housing Growth, tackling Empty Properties or bringing back stalled Employment Sites, including Local Housing Company.  Projects may involve Council involvement in JV vehicles.  Projects to be developed and approval secured from Executive Members prior to implementation	None	Simon Jones Programme Director Growth & Development		Documents Considered Housing Growth priority Local Plan Prosperity Plan Empty Properties Strategy Employment & Retail Studies
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>12 Mar 2021</b>					
Portfolios Affected					
<b>Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Development of Partnerships with</b>					



Date of Entry	Approve partnership arrangements for housing associations for delivery of housing schemes across the Borough.  Sites include Clarendon Road, Queens Park and Holden Fold.	There is on-going consultation with Homes England, Public Health CCG and Pennine Lancashire Local Authorities and various Registered Providers such as Together Housing, Great Places and Places and Places for People.	Simon Jones Programme Director Growth & Development		Documents Considered: HCA Affordable Housing Programme Strategic Housing Market Assessment Housing Needs Survey  Officers are working closely with RP partners to bring affordable homes that are compliant with the HCA's Affordable Homes programme and meet the needs of local residents.
<b>August 2018</b>					
Date for Decision					
<b>12 Mar 2021</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development, Executive Member for Finance and Governance</b>			<b>Contact Officer</b>		
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Disposal of Land for Housing &amp; Commercial</b>					
Date of Entry	Approval of the terms and conditions and where appropriate costs of the sale of land to private developers for Development.	Local Stakeholders Registered Providers One Public Estate Programme Private Sector Developers	Simon Jones Programme Director Growth & Development		Documents Considered: Council's Disposal Policy, Strategic Housing Market Assessment, Local Plan, G&D Project Pipeline, Contractor & Development Framework.
<b>August 2018</b>					
Date for Decision					
<b>12 Mar 2021</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development, Executive Member for Finance and</b>			<b>Contact Officer</b>		

<b>Governance</b>					A number of sites being considered for development will include affordable housing in addition to sites for commercial development.
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Joint Lancashire Minerals &amp; Waste Local</b>					
Date of Entry	Statutory development plan document setting out the Council's planning policy for minerals and waste developments, produced jointly with Lancashire County Council and Blackpool Council.	Public consultation to take place in 2020.	Simon Jones Programme Director Growth & Development <b>Contact Officer</b>		The new Minerals and Waste Local Plan will combine the previous 2-part plan, dated 2009 and 2013 and will extend the plan period to 2032.
<b>August 2018</b>					
Date for Decision					
<b>10 Dec 2020</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Residential Disabled Persons Parking Bay</b>					
Date of Entry	The Executive Board is asked to consider a	The decision to formally adopt a new revised	Stuart Scott Highway Network		Documents Considered: The
<b>November 2018</b>					

Date for Decision	new policy for implementing on street residential Disabled Bays	policy on ever increasing car ownership will aim to manage the demand of both disabled users and abled users with adequate parking provision on street.	Manager		traffic signs and regulation general directions 2016. Neighbouring authority policies to ensure a consistent practice as possible.
<b>14 Feb 2019</b>			<b>Contact Officer</b>		
Portfolios Affected					
<b>Executive Member for Growth and Development Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>2020-2021 Growth Programme of Work</b>					
Date of Entry	To agree the priorities for the Growth Programme including work to be undertaken on housing, town centre and employment sites.	None	Simon Jones Programme Director Growth & Development		Programme will identify sites for disposal and disposal routes together with capital costs in undertaking the work.
<b>December 2018</b>			<b>Contact Officer</b>		
Date for Decision					
<b>14 Mar 2021</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development, Executive Member for Finance and Governance Finance and Governance</b>			Simon Jones		
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Bank Hey Housing Development Site</b>					
Date of Entry <b>July 2019</b>	Masterplan document setting out the housing strategy for the site, including infrastructure requirements, produced by the landowners and to be agreed by the Council.	Public consultation on the draft masterplan was carried out by the landowners in December 2017.	Simon Jones Programme Director Growth & Development <b>Contact Officer</b>		Documents Considered - Local Plan Part 2, which allocates the site as a housing development site, with a number of key considerations to inform the masterplan.  The masterplan, once agreed, will be used as a guide in the determination of planning applications at the site.  Contact Officer: Laura Ainscow-Gorst
Date for Decision <b>11 Jun 2020</b>					
Portfolios Affected <b>Executive Member for Growth and Development</b>					
Wards Affected <b>Blackburn South and Lower Darwen; Ewood</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Darwen Town Fund Update</b>					
Date of Entry <b>December 2019</b>	The purpose of this report is to provide an update on preparations regarding Government's invitation to the Council to develop and submit a Towns Fund Investment Plan to help secure a Town Deal for	This report sets out the Council's proposed approach to forming a Darwen Deal Board, as required by Government, and in developing a robust Darwen Investment Plan,	Martin Kelly Director of Growth and Development Tel: 01254 588686 Email: Martin.kelly@blackburn.gov.uk <b>Contact Officer</b>		Documents considered - DHCLG Town Funds Prospectus
Date for Decision <b>16 Jan 2020</b>					

Portfolios Affected	Darwen.	including engagement activities with residents and businesses.			
<b>Growth and Development</b>					
Wards Affected					
<b>Blackburn South and Lower Darwen; Darwen East; Darwen South; Darwen West; West Pennine</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Holden Fold Housing Development Site</b>					
Date of Entry	Masterplan document setting out the housing strategy for the site, including infrastructure requirements, produced by the landowners (including the Council) and to be agreed by the Council.	Public consultation on the draft masterplan to be carried out.	Simon Jones, Programme Director  Contact Officer – Ghazala Sulaman-Butt  <b>Contact Officer</b>  Simon Jones, Ghazala Sulaman-Butt		Documents Considered - Local Plan Part 2, which allocates the site as a housing development site, with a number of key considerations to inform the masterplan. The masterplan, once agreed, will be used as a guide in the determination of planning applications at the site.
<b>March 2020</b>					
Date for Decision					
<b>14 Oct 2021</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Local Plan 2018-2037 Draft for Consultation</b>					
Date of Entry	Draft version of statutory local development plan document; approval for borough-wide public consultation in Autumn 2020.	Borough-wide consultation, and consultation with neighbouring local authorities and statutory consultees	Darren Tweed, Strategic Growth & Planning Policy Manager		Documents Considered – Draft Local Plan and supporting evidence documents
<b>March 2020</b>					
Date for Decision			<b>Contact Officer</b>		
<b>10 Dec 2020</b>					
Portfolios Affected			Darren Tweed		
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Statement of Community</b>					
Date of Entry	Update of the Statement of Community Involvement (SCI) for the Planning function (last adopted in 2018). The update is to reflect potential changes to consultation procedures around Covid-19	None			Documents considered: draft Statement of Community Involvement (SCI) - July 2020
<b>May 2020</b>					
Date for Decision			<b>Contact Officer</b>		
<b>9 Jul 2020</b>					
Portfolios Affected			PMO Growth, Darren Tweed		
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Update to S106 process &amp; Infrastructure</b>					
Date of Entry	To approve an update to the Council's S106 process in relation to monitoring fees and to note the 2019/20 Infrastructure Funding Statement	None			
Date for Decision					
<b>10 Sep 2020</b>			<b>Contact Officer</b>		
Portfolios Affected			Laura Ainscow-Gorst		
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

# Finance and Governance



Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Accommodation Strategy Review to</b>					
Date of Entry	Commencement of the Council's Accommodation Strategy to consider staff accommodation building rationalisation and consideration for the refurbishment of Blackburn and Darwen Town Halls	Directors and consultation will take place as appropriate to consider views of stakeholders.	Lee Kinder, Corporate Property Manager Tel: 01254 585623 Email: lee.kinder@blackburn.gov.uk or in writing to: Room 419 Old Town Hall, Blackburn, BB1 7DY <b>Contact Officer</b>		Documents considered: Digital Strategy and Agile Working Toolkit
<b>August 2018</b>					
Date for Decision					
<b>9 Aug 2018</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive</b>					

<b>Member for Growth and Development, Leader</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Realisation of Capital Receipts from sale of</b>					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions.	Directors: Regeneration, Financial Services, Legal Services, Capita	Louise Mattinson Tel: 01254 585600		Documents considered: A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita.  Comments: Permanent Issue
<b>August 2018</b>					
Date for Decision					
<b>Not before 1st Jan 2019</b>			<b>Contact Officer</b>		
Portfolios Affected					
<b>Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Leader</b>					

Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Disposal Policy Review</b>					
Date of Entry	To consider changes and updates to the Council property and land disposal policy	Discussions within relevant property and growth teams	Lee Kinder		Background Information - existing Disposal Policy that was approved at Executive Board on October 2015.
<b>February 2019</b>			01254 585623		
Date for Decision			<b>Contact Officer</b>		
<b>11 Apr 2019</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, LeaderGrowth and Development</b>					

Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Treasury Management Strategy Report 2021/22</b>					
Date of Entry	To consider and approve the proposed Treasury Management Strategy for 2021/22, including the proposed Treasury Management Indicators.	Consultation will take place with Audit and Governance Committee and the Treasury Management Group.	Jody Spencer-Anforth Tel: 507748		
<b>December 2019</b>					
Date for Decision					
<b>Not before 11th Feb</b>					
Portfolios Affected					
<b>Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

# Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Pennine Lancashire Health and Care</b>					
Date of Entry	To consider and endorse the Pennine Lancashire Health and Care Transformation Programme Plan (Pennine Lancashire Local Delivery Plan 2016/17-2020/21).	The Pennine Lancashire Health and Care Transformation Programme Team have been undertaking extensive engagement with key stakeholders, including members of the public to help shape the development of the Local Delivery Plan. A detailed business case that will outline and propose changes to health and care services in Pennine Lancashire is currently being developed. This will be subject to full public and stakeholder communication and engagement early in 2017. Service users, including patient groups and representatives have and will continue to be engaged as part of this process.	Sayyed Osman / Harry Catherall		Documents Considered: Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October and the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17 - 2020/21)
<b>August 2018</b>					
Date for Decision					
<b>13 Sep 2018</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Lancashire and South Cumbria Health and</b>					
Date of Entry <b>August 2018</b>	Consider and endorse the Lancashire and South Cumbria Sustainability and Transformation Plan 2016/2017 - 2020/21.	Consultation and engagement on the Sustainability and Transformation Plan is being conducted by the Lancashire and South Cumbria Change Programme Team. Any requirements to services will be subject to full public consultation in line with nationally prescribed requirements.	Sam Nichol Programme Director Lancashire and South Cumbria Health and Transformation Programme Tel: 01253 951630 <b>Contact Officer</b>		Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October/
Date for Decision <b>13 Sep 2018</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader</b>					
Wards Affected					

<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Budget and Service Reviews</b>					
Date of Entry	<p>To approve implications arising from service reviews in line with budgetary approvals given at Finance Council and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year.</p> <p>Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.</p>	<p>Consultation will take place as appropriate to consider views of stakeholders.</p>	Denise Park Tel: 585655		
<b>August 2018</b>			Louise Mattinson Tel: 585482		
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>			Denise Park		
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					



<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Corporate Revenue Budget Monitoring</b>					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Corporate Capital Budget Monitoring</b>					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel; 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Welfare Reform</b>					
Date of Entry	To update the Executive Board on progress made in implementing the government's changes, specifically the introduction of Universal Credit and the review of Local Welfare provision, including Emergency Support and Local Community Care Grants.	The monitoring of Welfare Reform will continue to require a cross Departmental approach.  Further liaison and consultation with the voluntary sector, RSL's and other stakeholders will be required over 2015/16.	Louise Mattinson Director of Finance Tel: 585600		Roll out of Universal Credit commenced in the Borough in February 2018.
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Social Integration Programme</b>					
Date of Entry	The Executive Board will be asked to note progress on the implementation phase of the Social Integration Programme	Consultation and co-design of the Programme have taken place with a wide range of key stakeholders including Elected Members, the voluntary community and faith sector and MYPs	Sayyed Osman & Heather Taylor		The Social Integration Local Programme is funded by MHCLG based on a strategy approved by MHCLG in December 2018. Provisional funding via MHCLG is for 3 years to March 2020.
<b>January 2019</b>					
Date for Decision			<b>Contact Officer</b>		
<b>8 Aug 2019</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, LeaderPublic Health and Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Disposal of former Blackburn Market Site</b>					
Date of Entry	To seek approval to disposal of land to the preferred bidder	To be agreed	To be agreed		
<b>April 2019</b>					
Date for Decision					
<b>11 Apr 2019</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development Finance and Governance</b>					
Wards Affected					
<b>Blackburn Central</b>			<b>Contact Officer</b>		
<b>Exempt Information?</b>			Alex Wildman		
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Disposal Policy Review</b>					
Date of Entry		None			
<b>May 2019</b>					
Date for Decision					
<b>13 Jun 2019</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance ALL</b>					
Wards Affected					
<b>All Wards</b>			<b>Contact Officer</b>		
			Lee Kinder		

<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments				
<b>Lammack Primary School Extension</b>									
Date of Entry <b>September 2019</b>	The Executive Board is requested to give approval for the capital project.	None	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team <b>Contact Officer</b>		The primary school extension is necessary due to housing growth in the area; to be funded by developer contributions.				
Date for Decision <b>12 Dec 2019</b>									
Portfolios Affected <b>Executive Member for Children, Young People and Education, Executive Member for Growth and Development</b>									
Wards Affected <b>Billinge and Beardwood</b>									
<b>Exempt Information?</b>									
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>						NO			

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Gib Lane New Primary School</b>					
Date of Entry <b>September 2019</b>	The Executive Board is requested to give	Public consultation took place in 2014 during the	Carol Grimshaw, Service Lead – Access to		The new primary school is necessary

Date for Decision	approval for the capital project.	master planning process.	Learning (Children's Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team		due to housing growth in the area; to be funded by developer contributions. Project to be progressed in accordance with the adopted Masterplan (Sept 2015).
<b>12 Mar 2020</b>			<b>Contact Officer</b>		
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Growth and Development</b>					Adopted Gib Lane Masterplan: <a href="https://www.blackburn.gov.uk/sites/default/files/media/pdfs/Gib-Lane-Masterplan.pdf">https://www.blackburn.gov.uk/sites/default/files/media/pdfs/Gib-Lane-Masterplan.pdf</a>
Wards Affected					
<b>Livesey with Pleasington</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Darwen Primary School Extension</b>					
Date of Entry	The Executive Board is requested to give approval for the capital project; an existing primary school is to be extended (site to be determined).	None	Carol Grimshaw, Service Lead – Access to Learning (Children's Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team		The primary school extension is necessary due to housing growth in the area; to be funded by developer contributions.
<b>September 2019</b>					
Date for Decision					
<b>11 Jun 2020</b>			<b>Contact Officer</b>		
Portfolios Affected					
<b>Executive Member for Children, Young People and Education,</b>					

<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>Darwen West; West Pennine</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Mid-Year Treasury Management Strategy</b>					
Date of Entry	To consider and approve the proposed Treasury Management Strategy for the remainder of the year.	Consultation will take place with Audit and Governance Committee and the Treasury Management Group.	Jody Spencer-Anforth Tel :507748		
<b>October 2019</b>					
Date for Decision			<b>Contact Officer</b>		
<b>10 Nov 2020</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Climate Emergency Action Plan</b>					
Date of Entry	To consider and approve the Climate Emergency Action Plan	Consultation and engagement will take place as appropriate to	Martin Kelly, Director of Growth & Development		
<b>January 2020</b>					
Date for Decision					



<b>13 Feb 2020</b>	for the borough	with residents and stakeholders.	<b>Contact Officer</b>		
Portfolios Affected			Gwen Kinloch		
<b>Executive Member for Finance and Governance</b>					
<b>Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				